

Current Practices Survey Questionnaire

FILLED BY _____ (OPTIONAL)

POSITION: _____

TYPE/NAME OF INSTITUTION: _____

COUNTRY _____

TYPE OF LEARNERS (PLEASE TICK THE APPROPRIATE):

MILITARY

MILITARY POLICE

CIVILIAN POLICE

OTHER _____ (PLEASE SPECIFY)

1. Language Resources And Training Facilities

1. What course book(s) do you use? Please specify the title(s) and the publisher(s):

▶ I use one textbook for one course:

Title(s) _____

Publishers

▶ I use materials from different textbooks. Namely.

▶ I use other materials than textbooks. Explain briefly why this is so.

2. Does the material in the textbook you use meet your expectations?

- completely
- to some extent
- no

3. If your answer to the question above is different from 'completely', give examples of shortcomings.

- insufficient grammar and vocabulary practice
 - insufficient reading skills practice
 - insufficient listening skills practice
 - insufficient writing practice
 - insufficient speaking skills practice
 - material not entirely suited to the specific purpose of the course
 - others (please specify):
-

4. Does the material in the textbook you use meet your students' expectations?

- completely
- partly
- no

5. If your answer to the question above is different from 'completely', please explain why.

6. Do you use additional teaching materials?

- No - explain why? _____
- Yes:
 - Video
 - Audio
 - Multimedia
 - The Internet

Worksheets, Handouts

Posters, Charts, Maps

Still other, namely _____

7. Do you feel that when you only have a limited number of teaching periods using additional materials has to give way to using the main course book?

Yes

No

8. Are you allowed to choose the course book you would like to use?

Yes

No

9. If you can choose the course book, what criteria do you observe when selecting? (Choose 5 and grade them according to priority; Number 1- most important)

The fact that additional materials come with the book (Workbook, Listening tapes, Tests, Video)

Lay-out

Price

Quality of Teacher's Manual

Degree to which textbook meets curricular requirements

Degree to which textbook is suited to the level and/or specific purposes

Pace of the book

Amount of the specific information (relevant to the aims of the course)

Degree to which it motivates students

Authors nationality

Degree of matching between amount of materials offered and the number of teaching periods, assigned to the students.

Others (please specify)

10. Do you use self-study materials?

- Yes Please specify _____
 No

11. Do you use audio-cassettes?

- Yes - Are they directly related to the course book(s)? - Yes / No
 No

12. Do you use video-cassettes?

- Yes - Are they directly related to the course book(s) - Yes / No
 No

13. Do you use video guides and/or video worksheets? (Please tick the appropriate)

- Yes No No (I don't use video)

14. What other supplementary materials do you use, such as:

- extra-reading books, dictionaries, resource books?

15. Does the institution have a library with relevant training materials?

- Yes No

16. How will you define the trainees' access to the language resources?

- free easy not difficult difficult

17. What are the training facilities available?

- training rooms language labs
 others (please specify) _____

18. What kind of special equipment do you use?

- headphones cassette players camcorders
 computers OHP
 others (please specify) _____

2. Academic Management And Methodology

1. How many students do you teach?

2. What is the average size of the groups?

3. What is the group division principle used?

- level of language proficiency
- ranks/positions
- type of military/police tasks/force
- other (please specify)_____

4. What do you consider to be the main objective of your teaching practice? (tick the one even if it only slightly prevails over the other)

- Promote my students' familiarity with language structure and vocabulary
- Assist my students to acquire a level of proficiency in the foreign language which will help them for practical purposes

5. My students think that the target language is difficult, especially:

- Vocabulary
- Grammatical structures
- Pronunciation
- Spelling

6. During practice my students find difficulties in:

- Listening
- Reading
- Writing
- Speaking

7. If additional practice in any of the above is necessary, which skill needs developing the most?

8. Do you invite native speakers in class?

Yes

No

How often? _____

9. Which of the following activities do you regularly use in class?

- drilling
- discussion
- pair-work
- group-work
- role-play
- class survey
- predictive listening
- listening for gist
- listening for information
- note taking
- predictive reading
- retrieving information
- skimming
- scanning
- intensive reading
- matching
- working out meaning from context
- blank filling
- translation
- dictation
- putting jumbled sentences into correct order
- sentence expansion
- paragraph writing
- letter writing
- discursive writing
- report writing

10. Testing and evaluation:

- Internal evaluation
- Placement/Entry test
- Progress tests
- Final test/exam
- External evaluation (give names of testing centres):

11. Certification. Do you issue certificates?

Yes No

If your answer is 'yes', do your certificates define:

- Period
- Level
- Result
- Other (please specify)

12. What types of training do you offer?

- In-service
- Distance
- Flexible training with periodical tutoring

3. Motivation Of Learners

1. Which of the two do you consider to be prevailing? (mark one even if it is slightly prevailing)

- External motivation
- Internal motivation

2. Do the language skills your learners acquire improve their career opportunities?

- within
- after

3. What are your students' training needs based on?

- previous experience
- current job duties/tasks
- future expectations

4. Does the EFL training lead to definable outcomes in:

- language competence and skills
- cultural awareness
- promotion in rank/position
- new career opportunities
- other (please specify)

5. Do training and trainers take into consideration various circumstances that may influence learners' achievements, such as:

- family conditions
- work/service conditions
- educational and cultural background
- social environment
- other (please specify)

4. TRAINING OF TRAINERS

1. What teacher training resources are available at the place of training:

- Library Self Access Centre Internet centre
- Other (please specify)
- Do you find them enough? Yes No

2. Are there any other external resources available which you use?

- Yes No

If your answer is yes, please specify _____

3. What is the proportion of native and non-native trainers at the institution you work for?

Native _____

Non-native _____

4. What is the type of your qualification?

University degree in philology or applied linguistics

TEFL and/or ESP trainers' course

Both

Other (please specify) _____

5. What is your experience in this field?

less than 5 years

between 5 and 10 years

between 10 and 15 years

more than 15 years

6. Does your institution have induction training programme for new trainers?

Yes

No

7. Does the institution you work for offer an in-service training scheme?

Yes

No

8. If your answer to the question above is 'yes', please specify the kind of certification offered?
